

# THE ACCREDITATION PROCESS

The following is an overview of the administrative steps to the accreditation process.

1

## Preliminary Assessment

Organization completes a self-check of the current coach education/coach development program to determine if the program has the essential elements for accreditation

2

## Program Candidacy

Program director / administrator or designated program representative applies to become a USCCE member and intends to seek accreditation within three years

3

## Prepare Folio

Organization prepares a folio that documents how the program meets the accreditation guidelines and identify existing weaknesses that will facilitate program revisions to eliminate

4

## Submit Folio for Accreditation Review

The self-study process culminates in the preparation of a folio submitted electronically for program review. Readers review; readers' reports are consolidated; recommendation is made

5

## Submit Rejoinders

Conditionally approved or non-approved programs may appeal the decision by providing the documents that may correct, clarify, or refute any negative findings in initial review

6

## Re-Accreditation or Re-Evaluation

Accreditation status lasts for seven years. Depending on program issues or changes to program, programs may apply for re-accreditation or need to be completely re-evaluated

For more information, visit <https://www.qualitycoachingeducation.org>